

Progress in Rehabilitation Medicine

Guide for Authors

Aims and Scope

Progress in Rehabilitation Medicine, the official journal of the Japanese Association of Rehabilitation Medicine, publishes high-quality articles on rehabilitation medicine. The journal primarily covers clinical research and case reports on rehabilitation as well as studies in related fields.

Submission of Manuscripts

Authors must submit their manuscripts through the homepage (http://www.jarm.or.jp/english/e_publication.html). All submissions must follow the Instructions for Authors. Advice on how to submit manuscripts is available on the website.

Ethics

The authors should state in the text whether the procedures followed in experiments on human subjects were conducted in accordance with the ethical standards of the responsible committee on human experimentation (institutional or regional review boards) or with the Declaration of Helsinki 1964 and its later amendments. Experimental studies on animals must include a statement that the studies meet the appropriate ethical standards of the responsible committee.

Conflicts of Interest (COI)

At the time of submission, the authors should disclose any commercial affiliation or consultancy that could be construed as a conflict of interest with respect to the submitted data. This COI statement must also be included at the end of the main text.

Copyright

Acceptance of an article for publication implies transfer of the copyright from the author to the Japanese Association of Rehabilitation Medicine. Authors can freely reuse any portion of their own work in a new work of their own as long as it is scholarly or a not-for-profit derivative reuse and provided a citation to *Progress in Rehabilitation Medicine* is included.

Types of Manuscripts

The journal mainly publishes original articles and case reports. Manuscripts are typically classified as relating to (1) neurological and mental health conditions, (2) musculoskeletal conditions, (3) internal medicine and other conditions, (4) pediatrics, (5) geriatrics, and (6) miscellaneous. Authors wishing to submit other types of manuscript, such as letters to the editor, should consult the Editorial Committee before submission.

Editorial Policies

The journal follows the guidelines from the Japanese Association of Medical Journal Editors (JAMJE), which endorses the editorial policies of the International Committee of Medical Journal Editors (ICMJE).

Instructions for Authors

Open Access Policy and Publication Charge

Progress in Rehabilitation Medicine is a newly established, open access electronic journal and there is no publication charge. The publication charge is subject to change without notice. For details, please check the following URL (http://www.jarm.or.jp/english/e_publication.html).

Cover Letter

Authors are required to state in a cover letter that the submitted manuscript is not under consideration elsewhere and has not been previously published in whole or in part.

Authors' Agreement Form

All authors must sign this form stating that the manuscript has not been published elsewhere in whole or in any significant part and is not under consideration for publication elsewhere. With the exception of a scientific abstract, no substantial part of a manuscript may have been published elsewhere.

Suggested/Oppose Suggested Reviewers

Authors must provide the names, affiliations, and email addresses of two suggested reviewers in the online submission system. Authors may also provide the details of one oppose suggested reviewer.

Manuscript

All manuscripts must be written in English (British or American, but not a mixture of the two).

For original articles and case reports, the manuscript should contain the following:

- A. Title page
- B. Abstract
- C. Main text
- D. References
- E. Figures/tables

- A. The title page should include the following:
 - Type of manuscript
 - Title of the article (150 characters maximum, including spaces)
 - Authors' names, affiliations, academic degrees, and certifications (e.g., MD, PhD, RPT, RN)
 - Name, postal and email addresses, and phone number of the corresponding author
 - Running title (60 characters maximum, including spaces)
 - Key words (3–5 key words)
- B. The second page should contain an abstract of no more than 250 words. For both original articles and case reports, the abstracts should be structured (e.g., Objective, Methods, Results, and Conclusion for original articles, and Background, Case, and Discussion for case reports).
- C. The main text should be kept within 4,500 words and contain the following headings: Introduction, Methods, Results, and Discussion for original articles, and Introduction, Case, and Discussion for case reports. A COI disclosure statement must be included at the end of the text. Scientific terms should be consistent with Index Medicus. All numbers should be expressed as Arabic numerals. All measurements should be expressed in System International (SI) units, such as mm, cm, m, mL, L, g, kg, cm², s. Names of specific equipment or drugs should be presented as follows:
 1. Name of equipment: Generic name (manufacturer name; product name)
[e.g., MRI (Siemens Co., Ltd.; Magnetom)]
 2. Name of a drug: Generic name (product name[®])
[e.g., eperisone hydrochloride (Myonal[®])]Abbreviations should be defined on first use in the abstract and text. References are to be cited as superscript. Arabic numerals and should be numbered in the order of appearance.

D. References should be numbered in the order of citation in the text. Abbreviations of the titles of medical periodicals should conform to those in the latest edition of Index Medicus. List the names of all authors. Authors are responsible for the accuracy of the references.

(1) Articles in periodicals:

Gorter JW, Rosenbaum PL, Hanna SE, Palisano RJ, Bartlett DJ, Russell DJ, Walter SD, Raina P, Galuppi BE, Wood E: Limb distribution, motor impairment, and functional classification of cerebral palsy. *Dev Med Child Neurol* 2004;46:461–467.

(2) Books:

When a book is referenced, the names of the editors and the chapter authors should also be provided in addition to the title of the book. Liu M, Ishigami S: Toward future research. In *Functional Evaluation of Stroke Patients* (eds. Chino N, Melvin JL). Springer Verlag, Tokyo, 1996;125–142.

(3) Non-English articles:

When referencing a non-English article, the relevant information (e.g., journal name, article title, author names) should be provided in English. The original language should be mentioned in brackets after the title of the article.

Aoki M, Sasaki R, Moriizumi S, Toki M, Murakami T, Ishiai S: Rehabilitation of auditory agnosia for bilateral thalamic hemorrhage: a case report [in Japanese]. *Jpn J Rehabil Med* 2011;48:666–670.

E. Figure and table legends should be placed after the references. Tables can be included in the same file as the main text or in a separate file. Figures must be provided in separate files. Figures should have a resolution of 300 dpi for color and 600 dpi for monochrome. The total number of figures and tables should not exceed ten.

Certification of English Correction

Authors whose native language is not English should submit a certification of English correction along with their manuscript.

These Instructions for Authors are subject to change by the Editorial Committee.

Last updated February 27, 2017